

To all bridge players in Norfolk, Suffolk, Lincolnshire, Cambridgeshire and Huntingdonshire

p2p ONLINE SYSTEM

The launch of the Pay To Play (P2P) system of membership in April 2010 will coincide with the launch of a brand new members area on our website. It is being built from the ground up to deal with the demands of P2P and the new era of information exchange between the EBU and our affiliated clubs. This document will describe some of the features which will be available to both individual members and club administrators.

MEMBERS

Every member of the EBU will have their own private area on the EBU website. To access it they will need their membership number and a password which only they will know. The membership area will allow a number of operations, including:

- ◆ View and amend personal account details such as name, address and telephone number.
- ◆ Change your password.
- ◆ Check account status e.g. number of P2P sessions played, magazine eligibility, Master Point ranking, National Grading System ranking, account balance.
- ◆ View a list of past sessions played (post P2P), results from those sessions and master points earned in those sessions.
- ◆ Set your privacy settings.
- ◆ If you're an authorised scorer for a club, you can upload a P2P session file on their behalf.

HOW WILL I GET MY PASSWORD?

If you use our current membership area, your password will remain the same.

If you have an email address registered on your account you can get a notification sent to you.

When we send you your personal membership card prior to P2P launch, we will include a letter with your online password. The same will apply for new members who join after launch.

Your bridge club will be able to reset your password for you.

Finally, if all else fails, give us a ring. We'll ask you to confirm your identity and can reset your password right there.

PRIVACY SETTINGS

We care a great deal about the privacy of our members so will be providing you with the means to manage how we use your personal data. From your members area you can control:

- ◆ Who has access to your personal details (mostly this will be your clubs).
- ◆ Whether you want to be 'anonymous' on results lists and other EBU publications.
- ◆ Whether your promotions appear in the magazine.
- ◆ Whether you receive a magazine.
- ◆ Whether you want to receive promotional emails or post from the EBU.

CLUBS

Club administrators will have their own user id and password just like individual members. They will have access to a number of operations.

- ◆ They will be able to view and amend their club's details: contact information, venue locations and a number of other settings specific to that club.
- ◆ They can manage the club's membership list. From here the administrator will be able to see who is a member of the club, how many sessions they have played, master points earned etc. and look up details about those members such as address and phone number (the member's privacy settings permitting). Such data will be totally live so if a member moves house and changes their record with us, the club record will be immediately updated.
- ◆ In addition to EBU data, it will also be possible to associate club-specific data with the members. For example, a club may wish to keep track of how many grand slams a player has bid and made and can do this online rather than maintain a separate list elsewhere.
- ◆ The club administrator will be able to add new members to the club and remove lapsed members. They will also be able to join up new members to the EBU or invite new members to join up themselves.
- ◆ P2P session data can be uploaded to the website by administrators, or by approved scorers (see panel above).

'ADMINISTRATORS' AND 'SCORERS'

There will be two levels of club access.

Administrators will use the club ID and password and have full control of all aspects of a club's record and membership. They will be able to assign 'Scorer' status to their members.

Scorers will log in as themselves and will be able to upload P2P session data on behalf of their club.

MAINTAINING YOUR MEMBERSHIP DATABASE

Our online club administration area will give instant, convenient and up-to-date access to a club's membership data and we believe that many clubs will want to abandon their own membership systems in favour of our online solution. However, we appreciate that a number of clubs will have needs that we can't fulfill and will want to keep their data separately.

To make it easier for such clubs to keep their data current we will be releasing a mechanism whereby a club can query the online database to retrieve information automatically. Developers should look out for further details later in 2009.

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Please when replying at any time identify, [a] your club and [b] your county of affiliation